



# Meeting notes

## Kenmore Bypass Planning Study

### Community Reference Group (CRG) meeting 1

<b>Date</b>	17 July 2008	<b>Time</b>	7:00pm
<b>Venue</b>	Boulevard Gardens Function Centre, 284 Witton Road Indooroopilly		
<b>Prepared by</b>	Kenmore Bypass Planning Study (KBPS) project team (1800 422 638)		
<b>Attendees</b>	CRG members  Kenmore Bypass Planning Study project team  Facilitator		

**Apologies:** Apology from one CRG member

**Meeting purpose:** to: introduce CRG members to the project team and each other and clarify the role of the CRG, finalise the CRG charter, provide a comprehensive project background and overview, provide a summary of the key Stage 1 findings and explain what needs to occur in subsequent stages.

Action item	Who	When
<b>Introductions and role of Kenmore Bypass Planning Study CRG</b>		
<ul style="list-style-type: none"><li>▪ Project team members and CRG members introduced themselves to the group.</li></ul>	Noted by all	
<ul style="list-style-type: none"><li>▪ The Draft CRG Charter was accepted and agreed by the group.</li></ul>		
<ul style="list-style-type: none"><li>▪ The purpose of the Kenmore Bypass Planning Study CRG is to:<ul style="list-style-type: none"><li>» Enable community input into the study and provide an opportunity for community issues to be addressed by the study team</li><li>» Involve the community and increase understanding in the study</li><li>» Facilitate community feedback and suggestions to assist with the decision-making on the preferred option</li><li>» Enable a more effective response from the project team to arising issues and concerns</li><li>» Consider the Kenmore Bypass specifically, with general consideration of transport and traffic issues in the area passed to WBTNI</li></ul></li></ul>	Noted by all	
<ul style="list-style-type: none"><li>▪ The CRG is not a decision-making body.</li><li>▪ The media liaison process outlined in the draft charter was accepted by the CRG:<ul style="list-style-type: none"><li>» No member can speak to the media on behalf of the CRG</li><li>» Members may speak to the media as individual citizens.</li></ul></li></ul>	Noted by all	

Action item	Who	When
<b>CRG members</b>		
<ul style="list-style-type: none"> <li>▪ It was agreed that CRG members could choose whether or not to have their details publically available on the Main Roads/Kenmore Bypass website.</li> </ul> <p><b>Action:</b> contact members to determine if they would like their contact details published.</p>	KBPS team	w/c 21/7/08
<b>Overview and update</b>		
<ul style="list-style-type: none"> <li>▪ The Project Manager provided a detailed and comprehensive project overview of what has occurred to date and the key activities that need to occur moving forward.</li> <li>▪ A question was raised regarding whether the traffic modelling information from the Kenmore Bypass Pre-Feasibility Study could be made publically available.</li> </ul>	KBPS team	w/c 28/7/08
<p><b>Response:</b> Extracts from the modelling report will be uploaded to the KBPS website in a few weeks.</p>		
<p><b>Action:</b> Upload modelling report to website.</p>		
<ul style="list-style-type: none"> <li>▪ A question was raised as to whether the CRG would be involved in the methodology and analysis of data for Stage 1.</li> </ul>		
<p><b>Response:</b> The feedback received in Stage 1 will be used to help shape the draft planning options. It will not be analysed for any other purposes.</p>		
<ul style="list-style-type: none"> <li>▪ A question was asked as to why the Minister's media release showed different figures to the CRG PowerPoint presentation for the amount of feedback received.</li> </ul>		
<p><b>Response:</b> The CRG presentation showed feedback that was received via all avenues (including feedback passed on to the project team via a third party). The Minister's media release referred to the feedback received directly by the KBPS team only.</p>		
<ul style="list-style-type: none"> <li>▪ A question was posed as to whether someone from the Fig Tree Pocket area should be invited to join the CRG.</li> </ul>		
<p><b>Response:</b> The process to select CRG members was robust. Applications will be reviewed to determine if there was a suitable applicant from the Fig Tree Pocket area.</p>		
<p><b>Action:</b> Report to CRG whether another member will be invited to join.</p>	KBPS team	Next CRG meeting
<ul style="list-style-type: none"> <li>▪ A question was asked as to whether CRG members could be provided with an electronic copy of the presentation to show the organisations and communities they represent.</li> </ul>		
<p><b>Response:</b> The project team is happy to attend meetings of the organisations that CRG members represent to give a presentation on the study.</p>		

**Action item**

**Who**

**When**

**Date and topics for next meeting**

- A tentative date of Thursday, 18 September was set for the next meeting. The venue will be the Boulevard Gardens Function Centre. This meeting will be confirmed via letters to CRG members, including a copy of the draft agenda.
  
- Meeting closed 9:00pm.